

**MINUTES OF THE ANNUAL GENERAL MEETING OF DUXFORD PARISH COUNCIL
HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 11 MAY 2017 at 7.30PM**

Present Parish Councillors: Cllr Chudleigh, Cllr Harris, Cllr Heath, Cllr O'Grady, Cllr Young, with Cllr Dee in the chair. Clerk Joanne Depradines-Smith.
There were three members of the public present.

1 **Apologies for Absence** - Cllr Martin and Cllr Tarrant

2 **Election of Chairman 2017/2018**

Cllr Dee accepted the members' recommendation to become Chairman for 2017/2018. This was proposed by Cllr Young, and seconded by Cllr Heath.

3 **Election of Vice Chairman 2017/2018**

Cllr Chudleigh accepted the members' recommendation to become Vice Chairman for 2017/2018. This was proposed by Cllr Heath, and seconded by Cllr Harris.

4 **Declaration of Acceptance of Office forms** were signed by all Councillors present, and witnessed by the Clerk. Each Councillor was asked to provide a completed Register of Interests form.

The Chairman warmly welcomed Mrs Claire Skeates-Day as a new Duxford Parish Council Councillor. Cllr Skeates-Day signed the Acceptance of office book.

5. **Minutes of the AGM held on 12 May 2016** were agreed and signed by the Chairman.

6. **Appointment of Committee & Working Group Members 2017/2018**

(It was decided to remove Communications in favour of Village Plan)

6.1	Finance Committee	All members of the Council
6.2	FRG&B Committee	Cllr Heath, Cllr Chudleigh, Cllr Harris, Cllr O'Grady and Cllr Tarrant
6.3	Allotment Committee	Cllr Chudleigh, Cllr Tarrant, Cllr O'Grady and Cllr Young.
6.4	Village Hall Working Group - Hall	Cllr Dee, Cllr Harris, Cllr O'Grady and Cllr Young.
6.5	Village Hall Working Group - Landscaping	Cllr Heath and Cllr O'Grady
6.6	Planning Working Group	Cllr Martin, Cllr Harris, Cllr O'Grady
6.7	Road Safety Working Group	Cllr Martin, Cllr Tarrant
6.8	Village Plan	Cllr Young
6.9	HR Working Group	Cllr Dee, Cllr Chudleigh and Cllr Martin

7 **Appointment of Council Representatives 2017/2018**

7.1	Imperial War Museum	Mr Norman Foster
7.2	Police Liaison	Cllr Dee
7.3	King's Educational Trust	Clerk
7.4	Youth Trust	Cllr Harris, Cllr Chudleigh, Cllr Dee
7.5	Public Art Contribution	Cllr Tarrant
7.6	Webpage Management	Cllr Heath, Cllr O'Grady and Cllr Chudleigh

Please note - all of the above is subject to change, as a Councillor vacancies presently.

9. **Close** - The meeting closed at 7.58pm

Signed:

Dated: