

# DUXFORD Village Hall: Architect's Brief

*Please note that the following brief represents only a "wish-list" at this stage – the final specification will very much depend on how much funding is available from other sources, bearing in mind that the amount the village will contribute in the way of precept is limited.*

## VISION:

Duxford Village Hall will provide a much-needed community hub, in a central location ideal for leisure and sports.

It will be a welcoming place to relax and catch up, and enjoy a wide range of well-being, sporting, cultural and hobby activities, as well as hosting village parties, even weddings.

Sport will also be on the doorstep and the hall will support and encourage village football and tennis. Children can play after school on the play park while guardians can grab a well-earned coffee and watch from indoors or out on the decking.

## INTERNAL:

### - Overall:

- highly efficient heating and lighting to minimise on-going operating costs
- high spec fittings to withstand community wear and tear
- keyless entry, cc-tv security

## Required Rooms (in order of priority)

### 1. Social Area:

SIZE: seats 30 (?) and hosts 100 standing (e.g. Performance interlude)

#### FEATURES:

- Welcoming, convivial atmosphere
- Comfortable seats, flexible arrangement
- Serves great coffee, some snacks
- Views of sporting activity or play area [or both?]
- Optional bar
- Mini library
- Free Wi-Fi
- WCs
- Display area (e.g. History Society, School)
- Mini post office?
- Cash machine?

### 2. Main Hall:

SIZE: [17x10?] seats 150 including demountable stage

#### FEATURES:

- Excellent acoustics, and equipped with amplification, lighting, projection and blackout
- Provision for concerts, film, theatre and business
- Opens onto Rec. for wedding opportunities?

- (Possibly) ability to split room in half, with each half functioning undisturbed by the other

#### ACTIVITIES:

- PERFORMANCE: Stage, dance, cinema, music, choir
- SPORT: Short Bowls, 5-a-side soccer, Table Tennis, Yoga, Keep Fit, Tai chi, Martial arts, Trampoline, Fencing
- PRE-SCHOOL/NURSERY/INFANT PLAY/MOTHER & BABY?
- BUSINESS: Presentation Suite
- SOCIAL: Weddings, birthdays, children's parties

### 3. Storage

SIZE: Maximum possible

### 4. Kitchen:

SIZE: 5x4?

#### FEATURES:

- Commercial [eg. Commercial dishwasher]
- Stainless steel work surfaces

### 5. Small Room:

SIZE: 5X4?

#### ACTIVITIES:

- Clerk's office (say 2-3 mornings per week)
- Host village archives? (Include History Society archive)
- HOBBIES: Bridge, Gardening Club, Beetle drive, whist, dominoes
- BUSINESS: Board Room
- SOCIAL: children's parties

#### FEATURES:

Overlook internal social area? (so that Clerk can monitor)

### 6. Changing Rooms

SIZE: 12 x 7? to comply with Cambridge Football Association specification (referee's room, showers, WC's etc.)

#### FEATURES:

be accessible to the Main Hall [eg. Dressing room for theatre]]  
own (muddy) entrance

### 7. Mid-Size Room (if affordable)

SIZE: 10 x 5?

#### FEATURES:

- Pavilion, looking over Rec.

- Operate independently of Main Hall

#### ACTIVITIES:

- Youth Club
- Parish Council Meetings?
- SPORT: Yoga, Keep Fit, Tai chi, Martial arts
- PERFORMANCE: Rehearsal space
- CREATIVE: Art, photo
- PRE-SCHOOL/NURSERY/INFANT PLAY/MOTHER&BABY?
- BUSINESS: Workshop space
- SOCIAL: Weddings, birthdays, children's parties

#### EXTERNAL

- Option of 2 site locations on the Rec., either adjacent to the Tennis Courts (preferred) or along main Hunts Road (cheaper?)
- Car park for 30 cars, wide spacing for parent and child, plus suitable lighting
- Access to car park designed to facilitate quick entry and exit, and safe drop-off/collect capability for the School
- Bike capacity?
- Viewing area (decking?) for coffee, spectating