

**MINUTES OF THE FACILITIES DEVELOPMENT COMMITTEE MEETING  
HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 21 JULY 2016**

		<b>Action By</b>
	<p><b>Present</b> - Cllr Harris, Cllr Heath, Cllr Duff, Mrs Merrells (nee Lowndes). The meeting was chaired by Cllr Martin. The Parish Clerk Joanne Depradines-Smith. There were four members of the public present.</p> <p><b>Open Forum - throughout the meeting.</b></p> <p><b>1 Apologies for absence</b> – Cllr Smith, Mrs Huntley, Mrs Insley, Mrs Maciocci, Mr Merrells, Ms Preston and Cllr Young.</p> <p><b>2 Minutes</b> of the Facilities Development Committee Meeting held on the 20<sup>th</sup> April 2016, read out loud by the Chairman, were agreed and signed by the Chairman.</p> <p><b>3 Chairman’s Announcements</b> – None</p> <p><b>4 Matters Arising</b></p> <p><b>General</b> - Cllr Martin acknowledged that the planned village vote on 23<sup>rd</sup> June 2016 was cancelled on 22<sup>nd</sup> June, due to a lack of decision reached by SCDC regarding the proposed Greenacres development in Duxford, and the impact this decision could make to voters.</p> <p><b>5 – Concepts</b> - Cllr Martin confirmed that the wording of the leaflet detailed in the previous minutes changed prior to the referendum date. It was agreed to attach a copy of the final version of the leaflet with these minutes for future reference. Cllr Duff thanked everyone involved with the positive collaborative consultations that enhanced the leaflet, particularly Mrs Merrells for her valuable input.</p> <p><b>7 – Workplan</b> - Cllr Martin confirmed that the ballot papers could be reused, as no date specified.</p> <p><b>5 Outcome of cancelled village vote and way forward, including:</b></p> <ul style="list-style-type: none"> <li>a. <b>Potential Section 106 Agreement monies from local developments</b> – Cllr Martin confirmed that the final Section 106 monies would not be known until the full planning application is known. The amount in pounds sterling per square foot was confirmed at the appeal hearing.</li> <li>b. <b>Other village hall(s) visits</b> – Cllr Martin advised that he is informally visiting at least two other village halls for further information. This informal invitation was offered to all Committee members.</li> <li>c. <b>Potential services costs / self-funding possibilities</b> – Cllr Martin agreed to investigate this during the above visits.</li> </ul> <p><b>6 Discuss the need for another referendum / workplan</b> Cllr Martin asked the Committee if another referendum was required. Vote: 4 in favour, 1 abstention. This was carried.</p> <p>Cllr Martin asked the Committee what shape the next referendum should take. After much discussion, it was decided to shape the referendum in a variety of ways (for a minimum of one month) including:</p> <ul style="list-style-type: none"> <li>a. <b>Digital voting (via website)</b></li> <li>b. <b>Clerk email voting</b></li> <li>c. <b>Postal voting (Clerk letterbox)</b></li> <li>d. <b>Clerk surgery and DPC surgeries</b></li> </ul>	<p align="center"><b>All Cllr Martin</b></p>

